

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

Community Room of Allenspark Fire Station

September 16, 2025, 6:30 PM

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow, and Nathalie Cass (new board member)

Board Members Not in attendance: Mike Bushue

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans, and Executive Secretary Jennifer Cook

Meeting Attendees: None

CALL TO ORDER: The meeting was called to order at 6:33 P.M.

MOTION TO APPOINT NEW BOARD MEMBER

A MOTION to appoint Nathalie Cass to the open board seat was made by Susan. Rick seconded and the motion was approved by unanimous vote.

Meeting Minutes

A MOTION to approve the August 19th Regular Meeting minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

A MOTION to approve the September 9th, Special Meeting minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

Financial Report – A MOTION to approve the August Financials was made by Susan. Rick seconded and the motion was approved by unanimous vote.

1) Operations Update – Easement Discussions, MMWS Updates, DeBiase Plumbing

- a. The plant is running well. Flows have been down all summer and continue to be so, although we're hoping that things will equalize over the winter.
- b. MMWS Update – Meadow Mountain is in the process of installing their end of the pipe that would/could connect their plant to AWSD.
 - As part of their overall project, they are cleaning and replacing a number of old culverts and ditches. This will also benefit the AWSD because it will mean cleaner runoff for our system.
- c. Easement Discussions – There have been follow-up conversations between MMWS and landowners, and both continue to be receptive to the concept.

2) Meters / Meter Reading System

a. **Installation Progress and Difficulties** – Trey and Adam have installed 88 meters to date, and hope to have another two more installed by the end of the week.

b. **Status of Problem Installs**

- We're still trying to get an estimate to expand the meter pit for the customer with the leaking meter.
- We're having problems with the 1" meters. Two out of the six that were ordered are defective and have been sent back for replacement.

3) **Election: Open Board Seat** – A motion to appoint Nathalie Cass was made at the start of the meeting. She was sworn in and signed the Oath of Office.

4) **Rate Increase Discussion With Public Input** – The Board discussed the comments from the public meeting that was held on September 9th. The Board acknowledged the financial necessity of raising the rates, while also recognizing that there might be people who could struggle to pay an increased rate. The Board agreed to hold off on a rate decision until the budget is presented at the October Regular meeting.

OTHER BUSINESS - None

Testing/Reporting Schedule: August testing results, CS Alpha/Uranium testing, PFAS testing, service line inventory.

A MOTION to adjourn the public meeting and enter an Executive Session in accordance with Sec. 24-6-402(4) CRS to discuss personnel matters was made by Rick. Nathalie seconded and the public meeting adjourned at 8:05 P.M.

Respectfully submitted,

Jennifer Cook